

## Position Description

<b>Title:</b>	Labourer
<b>Reports to:</b>	Site Foreman / Site Manager
<b>Responsible for:</b>	To perform the manual duties on a building or construction site
<b>Functional Relationships with:</b>	Site Foreman / Site Manager On site staff On site contractors On site agency staff
<b>Direct Reports:</b>	

## Job Specifications and Expectations:

Key Tasks	Expected Results
<b>General Duties</b>	<ul style="list-style-type: none"> <li>• Maintain Livingstone quality standards.</li> <li>• Transport building and construction materials, tools and equipment around the building site.</li> <li>• Erect and dismantle ramps, catwalks, barricades and fences and set up lights to protect workers from traffic. Set up shoring materials for excavations.</li> <li>• Direct truck and lorry drivers where to dump loads. Move earth and other bulk materials using hand tools.</li> <li>• Use pneumatic tools such as jack hammers and rock drills to break up concrete, rock, etc.</li> <li>• Sort, clean and stack salvaged material, collect and remove rubble from sites.</li> <li>• Clean and store tools and equipment.</li> <li>• Maintain and look after all tools and equipment</li> <li>• May work on demolition of buildings by manually breaking up parts of structures, cleaning bricks and clearing away rubble.</li> <li>• Undertake any task as directed by the site foreperson.</li> </ul>
<b>Tool and Equipment</b>	<ul style="list-style-type: none"> <li>• Display good tool care and maintenance practices</li> <li>• Display good care and maintenance practices of all LBL construction equipment</li> <li>• All tools test and tagged correctly</li> <li>• Keep all tools and equipment clean and tidy</li> <li>• Operate construction equipment, tools and vehicles safely</li> </ul>
<b>Health and Safety</b>	<ul style="list-style-type: none"> <li>• Actively champion, promote and ensure compliance with health and safety legislation and best practice within Livingstone's policies and procedures.</li> <li>• Actively contribute and support improvements to health and safety in all areas of the business.</li> <li>• Commitment to and support of Enviromark goals.</li> </ul>

## Person Specifications:

<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Non required</li><li>• Restricted Driving Licence</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Able to follow work instructions accurately and timely</li><li>• Able to work independently or as part of a Team</li></ul>
<b>Knowledge &amp; Skills</b>	<ul style="list-style-type: none"><li>• Has construction experience</li><li>• Can maintain a tidy work site</li><li>• Understand the importance of safety on site</li></ul>

## The Livingstone Way:

<b>I am part of a team who is Building Excellence</b>	<ul style="list-style-type: none"><li>• Actively contributes to a positive team culture which is aiming to achieve the best in everything we do</li></ul>
<b>I do what I say I am going to do</b>	<ul style="list-style-type: none"><li>• Accountable for own actions and delivers on what they say they will do</li></ul>
<b>I always improve – better never stops</b>	<ul style="list-style-type: none"><li>• Consistently looks for opportunities to improve themselves and the way we do business</li></ul>
<b>I am up for taking it on</b>	<ul style="list-style-type: none"><li>• Constantly, tries new things with a positive attitude</li></ul>

## Changes to position Description:

Positions within the company may change over time as the organisation develops. Therefore, we are committed to maintaining a flexible organisation structure that best enables us to meet changing business needs. Responsibilities for this position may change over time as the job evolves. The Position Description may be reviewed as part of planning for the annual performance cycle.

Date position description reviewed: June 2020

## Signatures:

<b>Managers Name</b>	
<b>Signature</b>	<b>Date:</b>

<b>Employees Name</b>	
<b>Signature</b>	<b>Date:</b>